



Ki-Low-Na Friendship Society

442 Leon Avenue | Kelowna, BC V1Y 6J3
Tel: (250) 763-4905 Fax: (250) 861-5514
www.kfs.bc.ca

Job Posting: Outreach Worker position
Hours: 35 hours – INTERIM until January 31, 2019
Wage: Negotiable on experience
Posted: Aug 8/19
Closing: Aug 23/19 – Cover letter required

Nature of Position:

Provide a range of outreach services and housing support services to the homeless population of Kelowna, with a particular focus on serving the urban Aboriginal community.

Duties:

These services will include referrals for housing, shelter, medical treatment, food, counselling, and other necessary services.

- Workers will accompany clients to appointments when needed and assist clients directly when possible.
- Position will be responsible for providing services to assist at-risk clients with maintaining housing and transition from supportive housing to market housing when economically feasible.
- Program staff are responsible for maintaining and developing strong relationships with landlords, assisting clients in accessing rent supplements, and supporting clients in addressing income security issues.
- The workers will be responsible for maintaining accurate and timely data collection.
- Communication and public awareness duties may include attendance at community meetings and participation on committees such as PICC.

Qualifications:

BSW, Human Service Worker Certificate or equivalent is an asset

Requirements:

- Knowledge of homelessness and experience working with Aboriginal community
- Knowledge of Aboriginal culture and issues
- Qualified persons of Aboriginal descent will be given preference.

- Positive, client-centered attitude and the ability to implement effective crisis management techniques
- Knowledge of community services and the ability to work cooperatively with partner agencies
- Computer skills: Microsoft Word, Outlook, Excel
- Excellent communication and interpersonal skills: comfortable speaking in front of groups of people
- Strong organizational skills, including record-keeping
- Ability to work in a team environment with a wide range of people
- Ability to work independently and take direction
- Ability to meet deadlines

Send Resumé or CV with cover letter to:

Ki-Low-Na Friendship Society
Attention: Malcolm – Outreach Position 2019
outreach@kfs.bc.ca
442 Leon Ave
Kelowna, BC V1Y 6J3

E-mail: outreach@kfs.bc.ca

Fax: (250) 861-5514

Telephone: (250) 763-4905

We thank all applicants for their interest; however, only individuals selected for interviews will be contacted.